



Ph.D. Handbook

Native American Studies
MSC06 3740
1 University of New Mexico
Albuquerque, NM 87131-0001

3080 Mesa Vista Hall
Phone: 505-277-3917
Fax: 505-277-1818
Email: nasinfo@unm.edu
nas.unm.edu



@NATVUNM

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Native American Studies at the University of New Mexico

Native American Studies (NAS) is an academic department committed to Indigenous research and scholarship. NAS offers a Doctor of Philosophy, Master of Arts, Bachelor of Arts, and a minor degree granted through the College of Arts & Sciences. Our mission is to honor Indigenous experiences, strengthen Native Nations, and help build sustainable communities through academic excellence. NAS is designed to provide students with a background in a Native American Studies paradigm, research, and relevant application of knowledge among Indigenous communities.

Introduction and Overview

Native American Studies Doctor of Philosophy (Ph.D.) degree

The Native American Studies Doctor of Philosophy (Ph.D.) degree covers the following areas: *Critical Indigenous Thought, Sustainable Community Building, and Comparative Studies in Indigenous Government, Policy, Identity, and Sustainability*. The doctoral graduates will become leaders in academia and/or policy researchers in tribal communities. Through an (inter)disciplinary approach to these topics, the doctoral recipients will become proficient advocates and ethical researchers. They will advocate for healthy Indigenous communities, and they will research with a strong ethical lens honoring Native Nations and Peoples. The NAS Ph.D. degree program's central mission is to support leadership development and community education that fosters critical investigation and interpretation, social justice, and social transformation of knowledge. Native American Studies prepares students to be community engaged leaders who work toward socially plural, culturally inclusive and healthy communities that drive positive human interactions and acknowledge the diversity of human experience and creative expression.

The Ph.D. in Native American Studies is targeted to students holding a B.A. and M.A. degree in Native American Studies, History, Anthropology, American Studies, Education, Sociology, or any interdisciplinary-related program. The program prepares students for positions in teaching, research, tribal leadership, leadership of tribal organizations, leadership of community-based organizations, positions related to educational outreach and training, social, and cultural program development, policy development and analysts, and sustainable community building.

This handbook outlines the requirements and procedures set forth by NAS faculty for students enrolled in the program leading to the Ph.D. degree.

Admissions

Native American Studies welcomes applications from qualified students without regard to sex, gender identity, race, creed, color, religion, sexuality, age, or national origin.

A Bachelor of Arts (B.A.) or Bachelor of Science (B.S.) degree and a Master of Arts (M.A.) or Juris Doctorate (J.D.) is required along with a minimum grade point average of 3.0 (on a 4.0 scale) in your M.A. education level to be considered for admission to the NAS Ph.D. degree program.

Applications are due by the first Monday of December of each year for Fall admission of the following year. Applications will only be accepted for Fall admission. Students admitted to the NAS graduate program must notify the NAS Graduate Director of their decision by April 1.

For UNM students who want to transfer to the NAS Ph.D. program, the student can inquire with the chair and graduate director for permission to apply. The application requirements are the same with the exception of a rolling application deadline. UNM transfer students can only begin the program in the fall semester.

For UNM students interested in pursuing a dual Ph.D. program, the student must demonstrate the academic preparation, department capacity, and professional commitment to successfully complete the requirements for both degree programs in a timely manner. The admission to a dual Ph.D. program requires approval from both departments. Applicants must seek approval from the chair and the faculty Graduate Director to determine if the proposed plan is feasible based on the department's capacity and resources. The proposed plan should contain:

- A written statement describing the purpose for the dual degree program, including how the two fields of study complement one another, a clear justification for obtaining two Ph.D. degrees is important for the student's research and professional goals.
- A plan that outlines anticipated coursework, examinations, research milestones, and timelines for completion of both degrees.
- A current curriculum vita (CV).
- A writing sample or other evidence of scholarly or community engaged scholarship.
- Letters of statement/support from the faculty advisor, chair, and faculty graduate program directors in both programs confirming their willingness to support the student's course of study.
- An unofficial transcript of any courses completed that pertain to the dual degree program of study and a current program of study for both departments.

Before you begin this process, set up a meeting with the chair and faculty graduate director of both departments.

Application materials are uploaded to the online application (grad.unm.edu). To check application status, applicants may login to their application. Please see UNM's graduate catalog catalog.unm.edu and Graduate Studies' Application Guidelines grad.unm.edu/graduate-programs for more information.

NAS Ph.D. application requirements are:

- 1) Minimum grade point average of 3.0 at the Master's degree level
- 2) Completed Bachelor's and Master's degree or Juris Doctorate by the start of the Ph.D. program
- 3) Test of English as a Foreign Language (TOEFL), if applicable
- 4) Submit official transcripts from all post-secondary academic institutions and coursework to UNM Admissions
- 5) Submit an online graduate admission application and pay the fee
- 6) Personal Statement (3-5 pages) addressing educational goals, professional plans, interest in the Ph.D. degree program, and background in Native American Studies or Indigenous communities
- 7) Writing Sample (10-15 pages)—This should be original work that is academic, technical, professional or artistic in nature. Examples include a research paper, article, thesis, manuscript, reports, briefings, and film
- 8) Three references with contact information.
- 9) Resume or Curriculum Vitae (CV)

After the application is complete, the applicant's materials are forwarded to the department for the NAS graduate admission committee to review and make a recommendation. The NAS graduate admissions committee will recommend to the Office of Admissions (or GEO for international applications) whether to accept or reject the applicant.

A student may receive one of three possible decisions: admit, waitlist, or deny admission. If a student is waitlisted, they will be notified of the outcome to admit or deny as soon as possible. Students may defer admission to the next semester or following academic year with permission from the NAS faculty Graduate Director. The process is completed through the Office of Admissions. Individuals who defer admission are not guaranteed possible funding for the next semester or following academic year.

Orientation

Incoming students are required to attend the NAS Graduate Orientation in August of each year. During orientation, incoming graduate students will receive general information about the NAS graduate program. Students should make an appointment once a semester with the NAS faculty Graduate Director for guidance

about the graduate program, advice in course selections, program of studies planning, and discussion of other related matters.

Current Students

Student Responsibilities

Each NAS graduate student is responsible for understanding all NAS and UNM Graduate Studies policies and procedures. All students must read and understand the NAS Graduate Handbook, [Graduate Studies policies and procedures](#), [Student Code of Conduct](#), and [UNM Catalog](#). The responsibility for the completion of the doctoral degree requirements remains ultimately with the student. All students must maintain contact with the NAS Graduate Director.

Students should frequently check their myUNM account. All UNM students are required to utilize their UNM email for all university related correspondence. It is important to check your UNM email so you do not miss important notices. The University of New Mexico and Native American Studies conduct their business via UNM email only. Your UNM email also will be used for the NAS Grad listserv and UNM Canvas. The listserv is used for announcements about deadlines, presentations, and various opportunities.

NAS and UNM promote a community and professional environment. NAS is creating a community within the classroom where we engage with each other and build positive relations. As in our Native communities, we expect students to remember our Native teachings regarding the expectations of treating each other with respect, kindness, and support. We would like to ensure reciprocity in our graduate program where each student has a responsibility to honor the NAS mission. Graduate students are expected to treat their peers, all students, faculty, staff, and UNM community at large in a respectful and professional manner. Any type of disrespectful or abusive behavior on the part of our students toward any member of the UNM community will not be tolerated. In the same manner, graduate students should expect to be treated in a professional manner by UNM faculty, staff, and students. (See D75: Classroom Conduct - <https://handbook.unm.edu/d75/>)

Our classroom and university should always be spaces of mutual respect, kindness and support, without fear of discrimination, harassment, or violence. Should you ever need assistance or have concerns about incidents that violate this principle, please access the resources available to you on campus, especially LoboRESPECT Advocacy Center and the support services listed on its website loborespect.unm.edu. Please note that, because UNM faculty, Teaching Assistants (TA), Graduate Assistants (GA), and staff are considered “responsible employees” by the Department of Education, any disclosure of gender discrimination (including sexual harassment, sexual misconduct, and sexual violence) made to a faculty member, TA, GA, or staff must be reported by that faculty member, TA, GA, or staff to the university’s Title IX coordinator. For more information on the campus policy

regarding sexual misconduct, please see <https://policy.unm.edu/university-policies/2000/2740.html>.

As professionals, students are accountable for their responsibilities to adhere to program deadlines, and to maintain communication with the NAS faculty Graduate Director, faculty, and staff. Students are expected to hold a high standard of academic integrity and student conduct in their coursework, interactions with faculty and others, and in their research and scholarship. Failure to uphold these standards may result in suspension, expulsion, and/or reprimand. Violations of academic honesty includes, but is not limited to, cheating or copying, plagiarism (claiming credit for the words of works of another from any type of source such as print, internet or electronic database, or failing to cite the source), fabricating information or citations, facilitating acts of academic dishonesty by others, having unauthorized possession of examinations, submitting work of another person or work previously used without informing the instructor, or tampering with the academic work of other students. The university's full statement on academic honesty and the consequences for failure to comply is available in the UNM catalog and in the Student Pathfinder (<https://pathfinder.unm.edu>). At the graduate level, it is expected that students are familiar with these issues and that each student assumes personal responsibility in their work.

Course Delivery

Courses are offered face-to-face and remote (Zoom). Zoom is an interactive webcasting technology to make it possible for students and instructors to interact in real time.

500-level courses are offered face-to-face and remote to all NAS graduate students. The NAS graduate Core courses are only available to NAS graduate students, while the focus or elective courses are open to all UNM graduate students. **600-level courses are offered only to NAS doctoral students and are face-to-face only. Doctoral students must attend in-person for 600-level classes.**

Students attending class via remote (Zoom) must have their cameras on during the entire class time. Native American Studies is wanting to create a community within the classroom based on respect and equity, thus all cameras should be on so students can see each other.

Requirements for the NAS Ph.D. Degree

The student will complete sixty-six (66) credit hours of graduate coursework credit. At UNM, graduate courses are defined as courses numbered 300*, 400*, 500, or 600 (6 credit hours of 300* and/or 400* level course may be included with Graduate Studies approval). A starred (*) level course may be taken for graduate credit by students enrolled in a graduate program. A graduate student enrolled in a starred course numbered below 500 may be required to complete extra work. Students must take eighteen (18) credit hours of the required core courses

including an additional graduate level methods course, which could include NATV 667, Action Research in Indigenous Communities; or from the approved list (consult with the NAS faculty Graduate Director). An additional thirty (30) credit hours must be selected from NAS focus or Interdisciplinary option courses. These courses are chosen through communication with the NAS faculty Graduate Director based on how well the courses complement the student's doctoral pathway: academic or community oriented/policy researcher. A dissertation with a minimum of eighteen (18) credit hours (NATV 699) is required for the successful completion of the Ph.D.

Applied Credit

Students who have completed graduate-level coursework at an accredited institution other than the University of New Mexico, whether in graduate or non-degree graduate status, may request up to 18 credit hours to be applied toward their Ph.D. degree program, which will be listed on the Application for Candidacy. These applied credits must be approved by the NAS Chair and faculty Graduate Director. To evaluate courses, student will need to turn in a syllabus to the graduate director and the course must focused on Native American Studies content. Student should supply the syllabi of possible transfer classes to the faculty Graduate Director within one year of entering the NAS Ph.D. program so the courses provide a correct course count toward comprehensive exam.

For these applied credits acquired prior to entering the NAS Ph.D. program, a student must have earned a grade of "B" or better in the courses for them to count. Coursework that has been counted toward a previous degree may not be counted toward any subsequent degrees, with the exception of master's degree to a doctoral degree ([UNM Catalog](#)).

UNM Applied Credit

Students may count up to 24 credit hours of graduate level UNM coursework towards the doctoral degree requirements that would be listed on their Application for Candidacy. These applied credits must be approved by the NAS Chair and faculty Graduate Director. To evaluate courses, student will need to turn in a syllabus to the faculty graduate director and the course must significantly focused on Native American Studies content. These courses must have been earned with a grade of "B" or better.

Double-Numbered Courses

Double-numbered courses (400/500) are considered equivalent courses and not eligible to repeat.

Summary of Program Requirement (66 credit hours total)

Required Core (36 credit hours)

- NATV 550 Indigenous Nations & Sustainable Communities Seminar (3)
- NATV 560 Research Method & Practice in Indigenous Scholarship (3)

- NATV 570 Indigenous Thought & Ethics (3)
- NATV 665 Applied Indigenous Critical Theory (3)
- NATV 670 Comparative Indigenous Studies across Disciplines (3)
- Additional graduate level research methods course (3)
- NATV 699 Dissertation (3-12 per semester; at least 18 credit hours total)

Focus (Select 30 credit hours)

- NATV *436 Environmental Ethics and Justice in Native America (3)
- NATV *450 Topics in Native American Studies (3)
- NATV *461 Community-Based Learning in Indigenous Contexts (3)
- NATV *462 Native American Oral Tradition and Language Reclamation (3)
- NATV *474 Seminar: Applying Traditions of Native American Philosophy (3)
- NATV *480 Building Native Nations: Community Revitalization, Culture, Decolonization, and Indigenous Thought (3)
- NATV 502 Education, Power, and Indigenous Communities (3)
- NATV 510 Individual Study (1 to 6, may be repeated twice)
- NATV 522 Indigenous Community Approaches in Restorative Justice (3)
- NATV 523 Self-Determination and Indigenous Human Rights (3)
- NATV 530 Gender & Indigenous Leadership (3)
- NATV 535 Issues in Contemporary Native Leadership (3)
- NATV 540 Indigenous Economies, Sustainability, and Environmental Protection (3)
- NATV 545 Politics of Identity (3)
- NATV 551 Problems (1 to 3, may be repeated twice)
- NATV 555 Native American Policy and Community Building (3)
- NATV 595 Topics in Native American Studies (3, may be repeated twice)

Additional Graduate Level Research Methods Course (3 credit hours – subject to change, consult with NAS faculty Graduate Director; the courses listed below will need to be verified for approval)

Native American Studies

- 667 Action Research in Indigenous Communities (3)

American Studies

- 501 Theories and Methods in American Studies (3)
- 502 Research Methods Practicum (3, may be repeated once)

Anthropology

- 523 Quantitative Analysis in Archaeology (3)
- 541 Problems and Practice in Ethnography (3)

Archaeology

- 621 Research Methodology (3)

Chicano/a Studies

- 540 Literary Analysis of the Mexican Revolution (3)

Community and Regional Planning

- 583 Introduction to Geographic Information Systems (GIS) (3)

Economics

- 508 Statistics and Introduction to Econometrics (3)

Education

- 500 Research Applications to Education (3)

Educational Leadership

- 603 LEAD – Intro Data Analysis, Organizational Leaders
- 605 Qualitative Research in Education
- 607 Analyzing Qualitative Data
- 609 Quantitative Methods for Analyzing and Transforming Organizations

History

- 664 Advanced Historiography (3)
- 665 Seminar in Historical Research Methods (3, no limit Δ)

Linguistics

- 510 Statistical Methods in Linguistics (3)
- 522 Grammatical Analysis (3)
- 513 Linguistic Field Methods (3)

Language, Literacy and Sociocultural Studies

- 501 Practitioner Research (3)
- 502 Introduction to Qualitative Research (3)
- 503 Research in bilingual Classrooms and communities (3)

Sociology

- 481 Data Analysis (3)
- 580 Methods of Social Research I (3)
- 581 Advanced Social Statistics I (3)
- 582 Advanced Social Statistics II (3)

Political Science

- 501 Basic Intro Quantitative Science (3)
- 581 Introduction to Empirical Projects (3)
- 510 Basic Statistical analysis (3)
- 681 Advanced quantitative analysis (3)

Interdisciplinary Course Options (Subject to change, consult with NAS faculty Graduate Director)

AMST 552: Colonialism & Decolonization

AMST 552: Topics in Native American Studies

ANTH 532: Indigenous Peoples of South America

ANTH 578: Indigenous Mexico

CRP 503: Community-based Practice
CRP 534: Foundations of Indigenous Planning
CRP 539: Indigenous Space Place Mapping
CRP 540: Pueblo Design & Planning
CRP 541: Navajo Design & Planning
HIST 546: Native America to 1850
HIST 646: Native American Southwest
LLSS 551: History of American Indian Education
LLSS 554: Teaching the Native American Child
LLSS 560: Language & Education in Southwest Native American Communities
LLSS 564: Issues in American Indian Education
LLSS 570: Science & Native American Education
PADM 590: Topical Seminars
SOC 595: Special Topics in Sociology

The UNM Law School will notify the NAS Chair and faculty Graduate Director of available courses which will require special permission from the Law School:

Example of courses available:

LAW 593 - 047: Indigenous People and International Law
LAW 593 - 058: Tribal Law

Comprehensive Exam

The comprehensive exam is designed to test depth and breadth of knowledge in Native American Studies teaching and research fields. In consultation with the faculty exam committee, students are expected to develop a bibliography and write an exam on the field of study. The exam field should be designed around NAS themes (i.e. sovereignty, methodologies, histories, Indigenous paradigm, Indigenous community-building, sustainability, identity, governance) with which the students have established familiarity.

Students must be enrolled in at least one-credit hour of graduate credit (recommended course NATV 551: Problems) in the semester in which the doctoral comprehensive examination is taken. Also, students must have a cumulative GPA of at least 3.0 at the time of exam. At least two weeks prior to the date of the examination, the student must request approval from the Dean of Graduate Studies to hold the exam by submitting the "Announcement of Examination Form".

<https://grad.unm.edu/resources/graduate-students/gs-forms/index.html>

The comprehensive exam is distinct from a research paper, wherein students develop and argue a particular thesis on primary and/or secondary sources. In contrast to a research paper, the objective of the comprehensive exam is to show that you have read and understood NAS literature that you can discuss a broad spectrum of that literature in a synthetic and coherent manner. Comprehensive

exams are intended both to prepare students to begin dissertation work and to demonstrate mastery of the breadth and depth of the discipline.

A comprehensive exam committee will be formed and consist of three NAS faculty members who hold regular, full-time appointments. The student will select a faculty advisor the semester before taking the comprehensive exam, who will serve as the chair of the committee. A faculty mentor, who is assigned to an incoming doctoral student, is not automatically a faculty advisor.

The committee will work with the student to develop the bibliography. The bibliography can include class readings. Once the bibliography has been approved by the committee, the committee chair, in consultation with the committee, will write one exam question. The exam question will be addressed to the discipline.

The comprehensive exam must be completed and submitted to the committee members within twenty-one (21) calendar days. The comprehensive exam can follow either the Chicago Manual of Style or the American Psychological Association (APA) Style. Exams should be typed and double-spaced, with one-inch margins. The exam response should be 30-40 pages in length. The student is responsible for distributing copies of the exam response and question to each exam committee member and providing a copy for the department file. The exam is take-home, and students must back up files and keep hard copies of their exam-in-progress. Only such evidence can judicious extension be made to accommodate technical or mechanical failure.

Comprehensive exams will be graded, and the student notified of the results within two weeks of their completion. After receiving formal notification of results by the comprehensive exam chair, students should arrange to review readers' comments. Comprehensive exam results may be assigned as:

Internal Review of Comprehensive Exam Results (committee):

- Pass – The committee determines that the student has demonstrated thorough knowledge of the field and has responded satisfactorily to the examination question(s). This initial review will be submitted to Graduate Studies and you will proceed to All But Dissertation (ABD) status.
- Pass with Minor revisions required – The committee determines that the student has demonstrated sufficient knowledge of the field but must complete minor revisions before a passing evaluation is granted. Revised materials must be submitted within two weeks of notification of the result.

External Reporting of Comprehensive Exam Results (Graduate Studies):

- Pass with Distinction – The committee determines unanimously that the student has demonstrated exceptional knowledge of the field and outstanding responsiveness to the examination question(s).

- Conditional Pass - The committee determines that, although the student has demonstrated knowledge and understanding of the field, the performance is not sufficient to warrant an immediate passing evaluation. The committee may assign a Conditional Pass and require the student to satisfy additional conditions before a final grade of Pass is awarded. The conditions will be specified on the examination form. Students must satisfy all conditions by the end of the subsequent academic term. Students intending to graduate in a given term must resolve the Conditional Pass by the Graduate Studies deadline for submission of examination results. Once the committee determines that the conditions have been met, the committee chair will submit a memorandum to Graduate Studies confirming completion of the requirements.
- Fail- Students who fail the comprehensive examination may retake the examination once within six months of the failed attempt. Prior to retaking the examination, students must enroll in at least one semester of either NATV 551: Problems or NATV 510: Individual Study with a Native American Studies faculty member. The second attempt will be evaluated on a pass/fail basis only; options for minor revisions or conditional pass will not be available.

For more information from Graduate Studies, visit their website at:
<https://grad.unm.edu/resources/student-resources/degree-completion-roadmaps/phd/comprehensive-exam.html>

Comprehensive Exam Timeline:

The Exam

Purpose of the comprehensive exam: The purpose of the comprehensive examination is to assess the student's mastery of the breadth and depth of the field of Native American Studies. The examination is designed to demonstrate the student's familiarity with and comprehension of major scholarship, research, and literature in the discipline, as well as the ability to analyze and discuss a broad range of literature in a synthetic, critical, and coherent manner. Students are expected to respond directly and thoughtfully to the examination question(s).

Prior to the Exam

1. Enroll in NATV 551 (1-3 credit hours) for the semester you will take comprehensive exam.
2. The graduate student chooses a Comprehensive Exam committee. The committee consists of three NAS tenure-track faculty members who hold regular, full-time appointments in the department. (Chair/Advisor is one of those committee members)
3. Develop a bibliography around a designated NAS area/theme most aligned with student's knowledge and dissertation topic area

4. With the comps committee, the student will develop a comprehensive exam question and draft a bibliography based on the question (approximately 30-40 cited references in the written exam matches with the bibliography)
5. 2 weeks prior to exam date, the *graduate student* must request approval from the Dean of Graduate Studies to hold the exam by submitting the "Announcement of Examination"
From <https://grad.unm.edu/resources/graduate-students/gs-forms/index.html>

During the Exam

1. The comprehensive exam will begin on start date approved by the Dean of Graduate Studies
2. Exam to be completed within 21 calendar days using citation style - Chicago or APA. The exam should be 30-40 pages in length.
3. Completion of exam - notify the committee and email the exam to each committee member

After the Exam

1. The Comprehensive exam is graded. Student is notified in 2 weeks after completion. After notification, student contacts committee members for their comments.
2. Grade: Pass, Pass with distinction, Minor revisions required, conditional pass, or Fail. Minor revisions will be submitted within 2 weeks of notification. Committee will have up to two weeks after the submission of the exam to notify student of the results of the exam.

Passing the Comprehensive Exam

1. Student will be considered ABD and must create a Dissertation committee with a chair from NAS
2. Apply for candidacy status.
3. Begin taking NATV 699: Dissertation under dissertation chair's Course Number (CRN)

Failing the Comprehensive Exam

1. Student will have 6 months to take the exam again – Pass or Fail
2. Failure means student is no longer in the Ph.D. Program

(See Appendix 1 for Comp Exam Guidelines)

Dissertation Committee

The dissertation committee is formally constituted by doctoral students after successfully passing the comprehensive exam. Students initiate the formation of their committee by requesting a NAS faculty member, and the faculty member must accept, to serve as chair of the committee. The committee shall consist of the following:

- The dissertation committee must include at least four (4) members approved for graduate instruction.
- The committee chair must be a core (tenured or tenure-track) member of the Native American Studies department. A co-chair may be added, with department approval, and may be from inside or outside UNM.
- At least two members (including the chair) must be regular, full-time faculty members in Native American Studies
- One of the members must be “external,” meaning she or he hold a regular (tenured or tenure-track) position outside the Native American Studies department. This member may be from another UNM department or from another university.
- One of the members may be a non-faculty expert in the student’s research area. This person need not hold a faculty position but must be approved for graduate committee service by Graduate Studies.
- Up to three of the members may be drawn from the Native American Studies department. Additional members beyond the required 4 may be appointed in consultation with the committee chair.

If a committee member is not UNM faculty, the student will need to obtain their CV as Graduate Studies must approve non-UNM personnel for graduate committee service.

Dissertation Prospectus

After passing comprehensive exam and constituting a dissertation committee, students have two options for the prospectus in consultation with the chair of the committee: (1) a minimum 10-page exposition of topic, methodology, summary of sources, and research plan with a 3-5 page bibliography or (2) develop the first three chapters of dissertation in consultation with chair of the committee. An outline for the dissertation prospectus is available in the department office.

Within six months of completing comprehensive exam and after approval by their dissertation chair and committee (using “committee evaluation form” cover sheet available in the department office), students submit the dissertation prospectus to each member of the dissertation committee. The student should schedule a prospectus defense with the entire committee at least two weeks after each member has been given the prospectus. During the prospectus defense, the student will be expected to give the rationale for the project and talk in detail about the feasibility of completing the project as planned. Each member of the dissertation committee must approve the prospectus before the student may proceed to the ABD phase of their graduate career. Because of the importance of the prospectus in shaping the dissertation, students should expect to revise the prospectus multiple times before gaining the approval of the entire committee. The prospectus will have to be revised until the dissertation committee gives its unanimous approval.

If option 2 is selected, the committee chair will consult with student to develop the first three chapters of the dissertation. When the first three chapters (typically the Introduction, Literature Review, and Research Methodology) are complete, the student will submit chapters to each member of the dissertation committee at least two weeks before hearing. The student will schedule a prospectus hearing with the entire committee at least two weeks after each member has been given the first three chapters. During the prospectus hearing, the student will be expected to give the rationale for the project, discuss each chapter completed in detail, and the completion of the project as planned. Each member of the dissertation committee must approve the three chapters completed and the planned remaining chapters before the student may proceed to the ABD (All but Dissertation) phase of their graduate career. Because of the importance of the hearing, students should expect to revise completed chapters and their planned remaining chapters multiple times before gaining the approval of the entire committee. The chapters will have to be revised until the dissertation committee gives its unanimous approval.

Once the prospectus or three chapters is approved, any major topic changes and/or changes to the chair of a dissertation committee will require that the student meet with their dissertation committee to gain renewed approval of the changes and the direction of the dissertation.

Dissertation Style

The department allows either APA style or Chicago Manual of Style. Graduate Studies manuscript guidelines and required front matter forms can be obtained from the Graduate Studies website.

Dissertation (minimum 18 credit hours)

Once students have successfully completed their coursework, passed comprehensive exam, and passed dissertation prospectus defense, they may enroll in dissertation credit hours. A minimum of 18 credit hours will be required for their successful completion of their Ph.D.

Dissertation Final Defense and Submission

A final oral examination dealing with the dissertation and its relationship to Native American Studies is required.

Three weeks prior to the defense, students should inform the department administrator of their intention to defend, the scheduled date, time, and location, and the committee composition. As with the comprehensive exams, Graduate Studies must receive the “Announcement of Examination” form listing the exam committee members and approved by the department chair at least two weeks prior to the exam. No defense can be held unless this form is properly completed and filed. The form can be located at the Graduate Studies website:

<https://grad.unm.edu/resources/graduate-students/gs-forms/announcement-examination.html>.

The final defense is public and open to all who wish to attend. Candidates should note that the UNM Catalog directs that a complete copy of the dissertation must be submitted to each member of the committee at least two weeks before the final defense. Candidates should be aware of the likelihood of edits and/or changes to the dissertation between the defense and final submission to Graduate Studies.

In order to graduate in a given semester, the student and/or department must submit all required documents to Graduate Studies by November 15, April 15, or July 15 for fall, spring, or summer respectively. **It is up to the student to be aware of the current requirements and policies concerning required documentation and formatting guidelines.**

The student should meet with a Graduate Studies representative to ensure compliance with the electronic formatting and submission guidelines. All required forms can be found at the Graduate Studies website.

NAS Doctoral Pathways

Native American Studies has two doctoral pathways for students to follow in relation to your goals and career path. Students will learn to be researchers, critical thinkers, effective communicators, nation builders, and change agents of Native communities, organizations, and nations in both pathways.

The Academic pathway is designed for students who are interested in empirical research, pursuing a career as a professor, working with or creating a research institution, and pertaining to areas of study in the humanities, social sciences, or natural sciences.

Academic

Ph.D. Core

NATV 550: Indigenous Nations and Sustainable Communities Seminar (3)

NATV 560: Research Methods and Practice in Indigenous Scholarship (3)

NATV 570: Indigenous Thought and Ethics (3)

NATV 665: Applied Indigenous Critical Theory (3)

NATV 670: Comparative Indigenous Studies Across Disciplines (3)

Graduate Level Methodology Course from approved list (3)

Ph.D. Focus (Select 30 credit hours)

NATV 450: Topics in Native American Studies (3)

NATV 462: Native American Oral Tradition and Language Reclamation (3)

NATV 474: Seminar Applying Traditions of Native American Philosophy (3)

NATV 510: Individual Study (3)

NATV 523: Self-Determination and Indigenous Human Rights (3)

NATV 530: Gender and Indigenous Leadership (3)

NATV 535: Issues in Contemporary Native Leadership (3)

NATV 540: Indigenous Economics, Sustainability, and Environmental Protection (3)

NATV 545: Politics of Identity (3)
NATV 551: Problems (3)
NATV 595: Topics in Native American Studies (3)
Interdisciplinary Focus courses from approved list (Up to 6)

Dissertation

NATV 699: Dissertation (18)

The Policy Researcher/Community oriented pathway is designed for students who are interested in policy or community-based research, pursuing a career as a policy analyst, creating a community-based organization or critical thinking center, and pertaining to sustainable relations with an Indigenous community, organization, or nation.

Policy Researcher/Community Oriented

Ph.D. Core

NATV 550: Indigenous Nations and Sustainable Communities Seminar (3)
NATV 560: Research Methods and Practice in Indigenous Scholarship (3)
NATV 570: Indigenous Thought and Ethics (3)
NATV 665: Applied Indigenous Critical Theory (3)
NATV 670: Comparative Indigenous Studies Across Disciplines (3)
NATV 667: Action Research in Indigenous Communities (3)

Ph.D. Focus (Select 30 credit hours)

NATV 436: Environmental Ethics and Justice in Native America (3)
NATV 450: Topics in Native American Studies (3)
NATV 461: Community-based Learning in Indigenous Contexts (3)
NATV 480: Building Native Nations (3)
NATV 502: Education, Power, and Indigenous Communities (3)
NATV 522: Indigenous Community Approaches in Restorative Justice (3)
NATV 523: Self-Determination and Indigenous Human Rights (3)
NATV 530: Gender and Indigenous Leadership (3)
NATV 535: Issues in Contemporary Native Leadership (3)
NATV 540: Indigenous Economics, Sustainability, and Environment Protection (3)
NATV 545: Politics of Identity (3)
NATV 555: Native American Policy and Community Building (3)
NATV 595: Topics in Native American Studies (3)
Interdisciplinary Focus courses from approved list (Up to 6)

Dissertation

NATV 699: Dissertation (18)

Policies

Program of Studies

The program of studies is an academic plan for the student and NAS faculty Graduate Director. It lists all coursework. The student is expected to meet with the NAS faculty Graduate Director for advice on formulating their program of studies.

Doctoral Degree Roadmap & Guidelines: The following guidelines from Graduate Studies applies to all Ph.D. students: <https://grad.unm.edu/resources/graduate-students/start-to-finish-unm/phd/phd-roadmap.html>

Doctor of Philosophy Graduation Checklist:
<https://grad.unm.edu/resources/graduate-students/gs-forms/index.html>

Doctoral Coursework

- Must be enrolled in at least one credit hour of graduate credit in the semester in which taking the doctoral comprehensive examination.
- At least 24 graduate credit hours must be completed at UNM.
- At least 18 graduate credit hours must be completed after admission to the doctoral program.
- A minimum of 18 graduate credit hours of UNM courses numbered 500 and above must be completed.
- A minimum of 18 credit hours of dissertation credits (NATV 699) is required for earning the doctorate degree.
- Doctoral candidates must be enrolled the semester in which they complete degree requirements, including the summer session.

Transfer of Credit

A maximum of eighteen (18) semester hours of doctoral credit taken from another academic program may be included in a program of studies with approval from the NAS Chair and faculty Graduate Director. Such courses must be from an accredited college or university and must be acceptable for inclusion in graduate degree programs at that institution. Only courses with an A or B grade may be transferred and included in the program of studies. Transfer courses cannot be from an awarded degree with the exception of master's degree to a doctoral degree.

UNM graduate students may bring with them up to 24 credit hours of their Master's degree coursework to count towards their doctoral degree requirements, which will be listed on their Application of Candidacy form. These credits must be approved by the NAS Chair and faculty Graduate Director.

Course Load

Full-time status at UNM is 9 credit hours during fall and spring semesters. Students supported on tribal scholarship or other financial resources may be required to take a minimum course load of 9 credit hours. Be sure to check with them. NAS does employ Graduate, Research, or Teaching Assistants at .25 FTE however any student employed as a Graduate, Research, or Teaching Assistant at .50 FTE cannot be otherwise employed and must be registered for a minimum of six credit hours and a maximum of twelve (12) credit hours per semester.

Continuous Enrollment

Students should be continuously enrolled for at least one credit hour during every Fall and Spring semester. Summer enrollment might be available, check with the NAS faculty Graduate Director. To maintain continuous enrollment, the credit hours(s) must appear in the student's program of studies.

Grade of "W" is not considered valid registration for continuous enrollment purposes. "W" grades are received when students officially withdraw from a course after the drop/add period. Additionally, students completing work for a course in which they received a grade of "I" must maintain continuous enrollment as defined previously. Graduate students have one year to complete work for an incomplete grade. Additional information regarding incomplete grades can be found at <https://grad.unm.edu/resources/gs-forms/extension-incomplete.html>.

Graduate students planning to discontinue enrollment for a semester or more must notify Graduate Studies and NAS before the anticipated semester or discontinuation.

Time Limit

We encourage all students to finish degree requirements including comprehensive exam in no more than three years. Graduate Studies sets the maximum time toward a doctorate degree within five years after dissertation proposal has been approved.

Application for Candidacy for Doctoral Degrees

Students will submit an Application for Candidacy (AC) form listing all of the courses that apply to the doctoral degree. The form should be submitted in the semester that the student passes their comprehensive examination and no later than the last day of the semester before the student intends to graduate.

Advancement to candidacy for the doctoral degree (also known as "all but dissertation or ABD") occurs in the semester when the Dean of Graduate Studies determines the following criteria are met:

- The doctoral comprehensive examination has been passed.
- Graduate Studies has approved the Application for Candidacy.

The Dissertation Prospectus

Once the student successfully passes their comprehensive examination, they must prepare their dissertation prospectus to submit to their committee. A dissertation proposal hearing will be scheduled with their committee chair and dissertation committee. Once the doctoral student is approved to move forward by their committee, they successfully become a doctoral candidate and may begin their IRB process and dissertation research.

The Dissertation

Students prepare a dissertation, which demonstrates the ability to do independent research and competence in scholarly exposition. Through the dissertation, students will present results of an original investigation of a significant problem and should provide the basis for a publishable contribution to the research literature in the major field.

The dissertation committee will supervise the doctoral candidate's dissertation activities, including review and approval of the student's research proposal. Students first select their dissertation chair and in conjunction with their chair, will select the remaining committee members.

Students may enroll in 3, 6, 9, or 12 credit hours of dissertation during the course of their dissertation work and must minimally fulfill 18 credit hours of dissertation. Grades are determined for NATV 699 as PR (progress) or NC (no credit). Students must be minimally enrolled in 3 credit hours during the semester they complete all of their doctoral degree requirements and intend to graduate.

Academic and Research Performance Evaluations

Performance Criteria

A graduate student is considered to be performing satisfactorily when:

- Student maintains a "B" average (3.0 GPA) or better for the Ph.D. program in graduate coursework approved by the NAS Faculty Graduate Director. If GPA falls below 3.00, the student must develop, with the director, an academic performance improvement plan that includes conditions and timeframes for making satisfactory academic progress in their degree program.

Additional Performance Criteria Information

- The Graduate GPA is calculated from all graduate courses (300*, 400*, 500, and above) that appear on the transcript.
- The student is considered to be on academic probation until the conditions specified in the academic performance improvement plan are met and GPA is above 3.00.

Probation Policy

Graduate Studies handles all academic probations. Please see the UNM Catalog for further information at catalog.unm.edu.

Graduate Studies Requirements

The student must complete all other requirements as stated in the UNM Catalog and available at catalog.unm.edu. These include coursework completion, comprehensive examination, submission of Application of Candidacy (AC), Intent to Graduate form, Announcement of Examination form, completion of dissertation, and all

requirements satisfied by the deadlines of July 15 for summer graduation, November 15 for fall graduation, or April 15 for spring graduation.

Funding

Assistantships

The department has .25 FTE or .50 FTE graduate and teaching assistantships to offer for a full academic year. To be eligible for a graduate assistantship, the student must be enrolled at minimum 6 credit hours at UNM and maintain a 3.0 grade point average in graduate coursework each semester. The offer of a .25 FTE or .50 FTE assistantship is tentative, subject to review and final approval of the Dean or designee of Graduate Studies. The Office for Academic Personnel will provide the student with an official employment contract which, upon acceptance, will identify the terms of your employment. The terms and conditions of your employment as a .25 FTE or .50 FTE assistant are governed by the provisions of the Collective Bargaining Agreement between the University of New Mexico and United Electrical, Radio and Machine Workers of America and all University Administrative, Graduate Studies, College/School, and Departmental policies that may apply.

Native American Studies Scholarship

The Native American Studies department offers scholarships to the NAS Ph.D., M.A., B.A., and minor degree-seeking students. Inquire with the department for more details.

Students offered a NAS Graduate scholarship *must register* for their courses by the following deadlines:

- July 1st for Fall courses
- December 1st for Spring courses.

If a student happens to drop or withdraw from their courses or their GPA falls below 3.0, then they will not receive funding in the following semester until they are back to good standing (earning the determined credit hours and meeting the GPA requirement).

American Indian Student Services

American Indian Student Services has a listing of scholarships available to students. Go to AISS.UNM.EDU>"Scholarships">then scholarships are grouped by "UNM," which is UNM-based scholarships, "Private," which includes many scholarships by deadline date order per month, and "Tribal," which includes contact information for all New Mexico-based Native Nations.

UNM Scholarship Office

The UNM Scholarship office has a listing of scholarships available to students. Go to scholarship.unm.edu to view the information. On the site, go to the "Resources" link from the top menu, then select "Additional Scholarship Websites."

WICHE

The University of New Mexico is a member of the Western Interstate Commission for Higher Education (WICHE). If you are interested in applying to the NAS master's program and you are from one of the participating states, then you might qualify to pay resident tuition. Participating states includes Alaska, Arizona, California, Colorado, Hawaii, Idaho, Montana, Nevada, New Mexico, North Dakota, South Dakota, Utah, Washington, and Wyoming. For more information about WICHE, visit wiche.edu.

Graduate Studies

Graduate Studies provides a variety of forms of funding and financial assistance. You can go to the webpage to find information or through the Financial Aid office: grad.unm.edu.

Travel grants

Travel grants may be available for graduate students in degree programs whose papers have been accepted for presentation at national or regional meetings. Some funding may be available through the Graduate Student Professional Association. Go to the Graduate Studies web page for details on travel funds and other sources of funding for graduate students: grad.unm.edu.

Native American Studies Faculty & Staff

The Native American Studies faculty will have duties as mentors, advisors, chairs, graduate admissions committee members, graduate curriculum committee members, and graduate director.

NAS faculty:

- Lloyd L. Lee, Ph.D. (Diné), Professor & Chair
- Tiffany S. Lee, Ph.D. (Diné/Lakota), Distinguished Professor
- Wendy S. Greyeyes, Ph.D. (Diné), Associate Professor & Faculty Graduate Director
- Leola Tsinnajinnie Paquin, Ph.D. (Filipino/Diné), Associate Professor
- Myla Vicenti Carpio, Ph.D. (Jicarilla Apache/Laguna & Isleta Pueblo), Associate Professor
- Maia Rodriguez, Ph.D. (Lipan Apache), Assistant Professor
- Daphne Littlebear, Ph.D. (Santa Ana Pueblo, Yuchi, Mvskoke, Shawnee), Assistant Professor
- Kendall Lovely, Ph.D. (Diné), Assistant Professor

NAS Postdoctoral Fellows:

- Shayla Chatto, Ph.D. (Diné/White Mountain Apache)
- Madeline Rose Mendoza, Ph.D. (Laguna Pueblo/Ohkay Owingeh/Chicana)

NAS staff:

- Kyle Harvey, M.A. (Diné), Student and Graduate Services Coordinator
- Delia Halona (Diné), Program Coordinator

Additional Information

Voluntary withdrawal from UNM

- Students can withdraw from all courses on or after the first day of classes through the last day to drop from a course without Dean's approval using LoboWeb my.unm.edu. Visit registrar.unm.edu > Semester Deadline Dates > select the semester to view add/drop deadlines for that semester. Go to Registration (Add/Drop Classes) option and drop all listed courses. Drops after the Dean's Permission is required may be done using the Enrollment Authorization-University Withdrawal form. Students may also contact Graduate Studies for advisement on withdrawal from all courses for medical, military, or emergency reasons.
- Students leaving the University during a semester without withdrawing according to the regulation are subject to faculty assigned grades.
- Students are responsible for all outstanding financial obligations when withdrawing.

Campus Safety

campussafety.unm.edu

University Libraries & Indigenous Nations Library Program

library.unm.edu

library.unm.edu/about/inlp.php

UNM has the largest library collection in the state. There are extensive electronic and digital services that make it possible to use the library 24/7 from any location. The four libraries in the system are Zimmerman Library, Centennial Science and Engineering Library, Fine Arts and Design Library, and Parish Memorial Library. The Indigenous Nations Library Program located in Zimmerman Library provides Native American/Indigenous communities with a customized introduction to the UNM University Libraries resources and services. The Center for Southwest Research and Special Collections located in Zimmerman Library is nationally recognized. <https://library.unm.edu/cswr/index.php>

Accessibility Resource Center

as2.unm.edu

The Accessibility Resource Center is a department within Student Services. It provides comprehensive resources to the University community (faculty, staff, and students) in order to create equitable, inclusive, and practical learning environments.

Graduate Resource Center

unmgrc.unm.edu

The Graduate Resource Center offers dynamic supportive learning environment and support facilitated by peer consultations and workshops that help students develop strategies to be effective academics, researchers, and professionals.

American Indian Student Services

aiss.unm.edu

The American Indian Student Services provides cultural and academic programming for American Indian students attending the University of New Mexico in an effort to ensure their academic achievement and assist in the development of personal, cultural, and social success.

Center for Southwest Research & Special Collections

<https://library.unm.edu/cswr/index.php>

The Center for Southwest Research houses digital collections, vertical files, the UNM Digital Repository, university archives, administrative records, and other Southwest resources. It is located in Zimmerman Library 1st floor West Wing. It is open Monday through Friday usually from 10:00 a.m. to 4:00 p.m.

Institute for American Indian Research

<https://ifair.unm.edu>

The Institute for American Indian Research promotes Native and Indigenous education, research, and service at UNM. Each academic year, they host and support many events to foster the study of Indigenous nation-building, community organizing, and Indigenous peoples. Dr. Sarah Hernandez is the Director.

Institute for American Indian Education

<https://iaie.unm.edu>

The Institute for American Indian Education is housed in the College of Education & Human Sciences. The mission of the institute is to support community intergenerational well-being and educational outcomes of Indigenous peoples by cultivating the quality of educational professionals through community engagement with Native Nations and collaborative partnerships with educational stakeholders. Dr. Glenabah Martinez is the Director.

Center for Regional Studies

<http://crsinfo.unm.edu>

The Center for Regional Studies is a multidisciplinary outreach center designed to enhance the work of the university through student fellowships, research, program funding, visiting scholars, digital media, and other projects with a particular emphasis on activities that increase the understanding of New Mexico, the Southwest, Indigenous communities, the U.S. Mexico Borderlands, and the Americas. They facilitate the production, presentation, and distribution of books, films, lectures, recording and photo collections. Dr. Damián Wilson is the Director.

Wicazo Sa Review

<https://nas.unm.edu/wicazo-sa-review.html>

Wicazo Sa Review, founded in 1985, is an interdisciplinary journal which seeks to further scholarship and inquiry in the field of Native American/American Indian Studies. The journal provides analysis into past and present processes of decolonization and its relationship to survival in the modern world. The journal focuses on the experience of Indigenous peoples while considering intricate histories and intercultural heritage, using a cultural, religious, legal, and historical lens. Dr. Lloyd L. Lee is the editor and Dr. Madeline Rose Mendoza is the associate editor.

INFO Ready

UNM Research Application Portal

<https://unm.infoready4.com/>

This portal lists a variety of *active* internal funding and award competitions managed by UNM main campus, providing a centralized location to prospective applicants (faculty, students, and staff) so they can easily peruse these opportunities.

National Center for Faculty Development

<https://dice.unm.edu/affiliate-resources/faculty/ncfdd.html>

NCFDD (The National Center for Faculty Development) is the leading provider of faculty professional development in higher education. It provides services, resources, and programs to support faculty members, postdocs and graduate students in making successful transitions throughout their careers. All faculty, postdocs and graduate students at UNM are eligible to claim their individual memberships.

APPENDIX 1: Native American Studies Ph.D. Comprehensive Exam Preparation Guide

Purpose of the Comprehensive Exam (comp exam)

The comprehensive exam is designed to demonstrate your mastery of the breadth and depth of Native American Studies (NAS). The exam assesses your ability to:

1. Understand major scholarship and literature in NAS in connection to your exam question(s).
2. Analyze and synthesize broad themes in the discipline
3. Respond critically and coherently to an your exam question(s)
4. Prepare for dissertation research and ABD (All But Dissertation) status

The exam is not a research paper. Instead of arguing one thesis, you are expected to discuss and synthesize a wide range of scholarship in a clear and organized way in relation to your exam question(s).

Before the Exam

1. Meet Eligibility Requirements

Before taking the exam, students must:

- Maintain a cumulative GPA of at least 3.0
- Enroll in at least 1 graduate credit hour during the semester of the exam
- Recommended course: NATV 551: Problems

2. Form Your Comprehensive Exam Committee

- Select a comprehensive exam chair at least one semester before the exam
- With guidance from your comp exam chair, form a committee of two NAS tenure-track faculty members with regular, full-time appointments

3. Choose Your Exam Field/Theme and create your exam question(s)

Develop your exam question(s) around an NAS theme connected to your research interests and areas of expertise, such as:

Recommendations but not limited to:

- Sovereignty
- Indigenous methodologies
- Histories
- Indigenous paradigms
- Community-building
- Sustainability
- Identity
- Nation Building
- Indigenous Leadership
- Governance

- Matriarchal Scholarship

4. Develop Your Bibliography

Work closely with your committee to:

- Build a bibliography related to your chosen NAS field/theme and exam question(s)
- Include course readings and foundational scholarship
- Prepare approximately 30–40 cited texts/references for the written exam

Your committee must approve the bibliography before the exam begins.

5. Complete Required Paperwork

At least two weeks before the exam:

- Submit the “Announcement of Examination” form to Graduate Studies for approval
- Graduate Studies forms:

During the Exam

1. Exam Timeline

- The exam begins on the date approved by Graduate Studies
- You have 21 calendar days to complete and submit the exam

2. Writing Requirements

The exam must:

- Be 30–40 pages long, excluding references
- Be typed and double-spaced
- Use 1-inch margins

Follow either:

- Chicago Manual of Style, or
- APA Style

3. Exam Expectations

Your response should:

- Address the exam question directly
- Demonstrate breadth and depth knowledge of NAS scholarship
- Synthesize literature across themes and debates
- Present clear, critical, and organized analysis

Remember:

- This is a take-home exam
- Back up all files and keep hard copies of your work

4. Submit the Exam by:

- Notifying your committee chair
- Email copies of your completed exam and exam question to all committee members
- Provide a copy for the department file after revisions are completed (if required)

After the Exam

1. Exam Evaluation

- The committee will evaluate the exam within two weeks
- After notification, the committee members will schedule a meeting to review comments

2. Possible Outcomes/Results

Pass

- Demonstrates strong mastery of the field
- Student advances to ABD status

Pass with Distinction

- Exceptional performance and outstanding knowledge

Pass with Minor Revisions

- Minor revisions required within two weeks

Conditional Pass

- Additional conditions must be completed before a final Pass is granted
- Conditions must be completed by the following academic term

Fail

- Students may retake the exam once within six months
- Before retaking:
 - Enroll in NATV 551 or NATV 510 with NAS comp exam chair
 - The second attempt is graded Pass/Fail only
- Failure on the second attempt results in dismissal from the Ph.D. program.

After Passing the Exam

Students who pass will:

1. Achieve All But Dissertation (ABD) status
2. Form a dissertation committee including a selection of chair
3. Apply for candidacy
4. Begin NATV 699 dissertation hours with dissertation chair

Helpful Tips for Success

- Start preparing your bibliography early

- Meet regularly with your exam committee chair
- Organize readings by themes and debates
- Practice synthesizing multiple authors together
- Create reading notes and annotated bibliographies
- Develop a writing schedule for the 21-day exam period
- Back up all writing files regularly

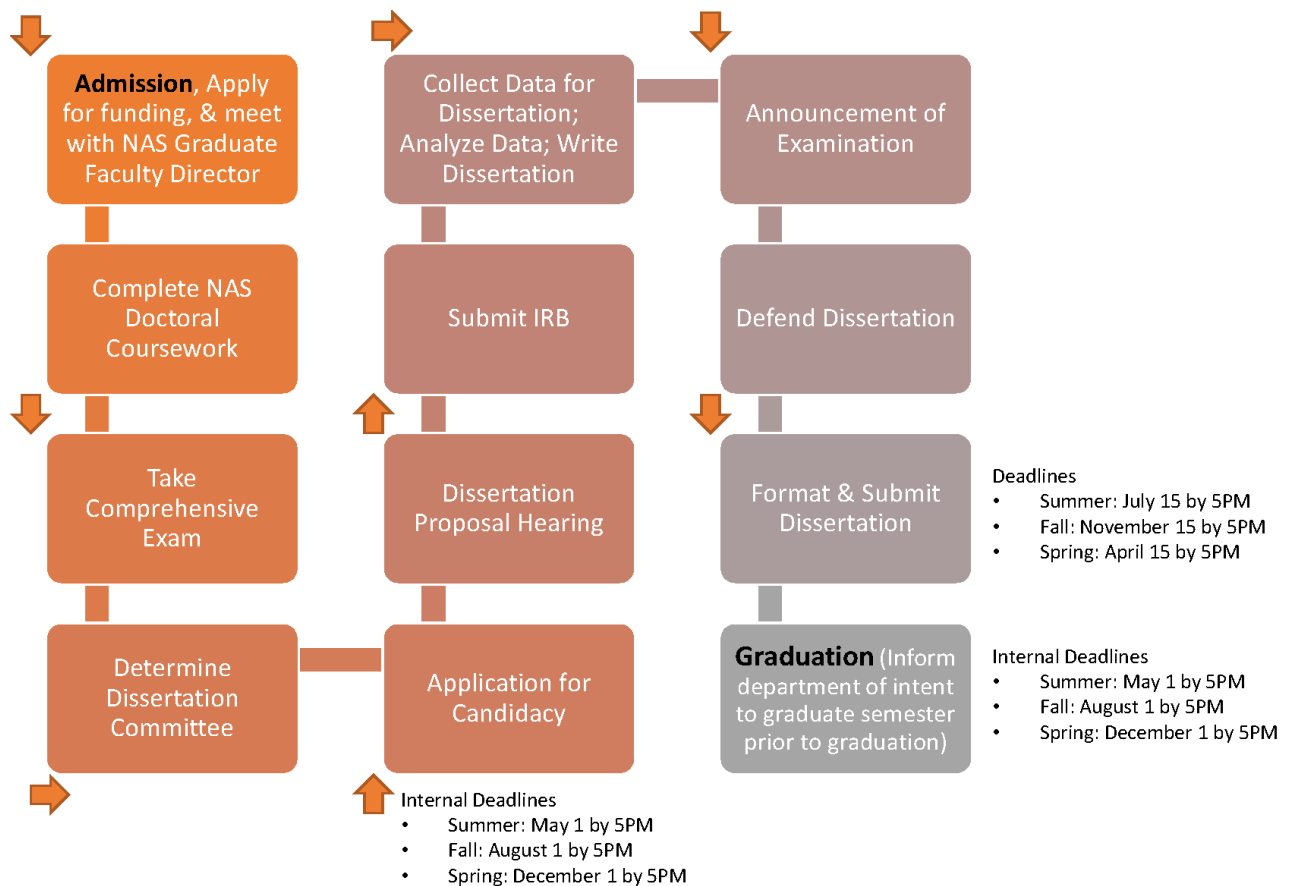
Additional Graduate Studies Information:

For more information about comprehensive exams and deadlines please discuss with the faculty graduate director.

Graduate Checklist

Items for Degree Completion	Timeframe	Action	Date Completed
Complete Core & Focus section coursework	1 st , 2 nd , 3 rd , 4 th 5 th , and 6 th semesters	✓ Registration ✓ Check with NAS faculty graduate director	
Announcement of Comprehensive Exam Form	6th semester	✓ Check with Faculty chair of comp exam committee ✓ Submit Form to Graduate Studies two weeks before scheduled date of exam	
Comprehensive Exam	6th semester	✓ Comp Exam committee	
Application for Candidacy	7th semester	✓ Submit to Graduate Studies ✓ Summer deadline is May 1 by 5:00 p.m. ✓ Fall deadline is July 1 by 5:00 p.m. ✓ Spring deadline is December 1 by 5:00 p.m.	
Pass dissertation prospectus	7 th semester	✓ Submit to dissertation committee chair	
Submit IRB	7 th semester	✓ UNM IRB ✓ Work with dissertation committee chair	
Work on Dissertation	8 th -17 th semester	✓ Dissertation committee	
Announcement of Examination Form	Final semester	✓ Submit Form to Graduate Studies two weeks prior to dissertation defense date	
Dissertation Defense	Final semester	✓ Schedule defense date with Dissertation committee chair ✓ Report of examination needs to be submitted no later than two weeks after defense	
Submission of dissertation	Final semester	✓ Submit dissertation electronically within ninety (90) days or by the term graduation deadline, whichever comes first. ✓ Summer deadline is July 15 by 5:00 p.m. ✓ Fall deadline is November 15 by 5:00 p.m. ✓ Spring deadline is April 15 by 5:00 p.m.	
Graduation List	<u>(Internal)</u> <u>Summer:</u> May 1 by 5:00 p.m. <u>Fall:</u> July 15 by 5:00 p.m. <u>Spring:</u> December 1 by 5:00 p.m.	✓ Check with NAS faculty Graduate Director ✓ Check with Student and Graduate Services Coordinator	

NAS Doctoral Journey



Please sign below to acknowledge you have read the entire handbook.

Incoming Graduate Student Name _____

Graduate Student Signature _____